

## **FORWARD PLAN AUGUST – NOVEMBER 2012**

**Contact officer: Nadia Williams  
Telephone: 01895 277655**

### **REASON FOR ITEM**

The Committee is required by its terms of reference to consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within its remit (before they are taken by Cabinet or Cabinet Member).

### **OPTIONS OPEN TO THE COMMITTEE**

- To comment on items going to the Cabinet or Cabinet Members for decision.
- Or to note the items and decide not to comment.

### **INFORMATION**

#### The Forward Plan

1. The Forward Plan for the following months has been published. Those items that are within this Committee's remit are shown on the attached version of the Forward Plan. The Committee may wish to consider these items and comment to the decision-maker.
2. Committee Members are requested to send in any questions they have on any items in the attached Forward Plan or in the published Cabinet agenda and reports, and to request any officers that they wish to be present to give advice.

### **SUGGESTED COMMITTEE ACTIVITY**

- To consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet's decision-making.

# The Cabinet Forward Plan

Period of Plan: August to November 2012

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<b>SCH&amp;H</b> = Social Care, Health & Housing; <b>CS</b> = Central Services; <b>PEECS</b> = Planning, Environment, Education & Community Services									
<b>August</b>									
No Cabinet meeting scheduled									
<b>Cabinet Member Decisions - August 2012</b>									
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	Democratic Services	Various	Various	

## PART 1 - MEMBERS PUBLIC AND PRESS

Residents' and Environmental Services Policy Overview Committee - 30 July 2012

<b>Ref</b>	<b>Report Title</b>	<b>Advance information</b>	<b>Ward(s)</b>	<b>Report to Full Council</b>	<b>Cabinet Member(s) Responsible</b>	<b>Officer Contact</b>	<b>Consultation</b>	<b>Background Documents</b>	<b>NEW ITEM</b>
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<b>Cabinet - 27 September 2012</b>									
783	<b>Mobile Solutions</b>	Cabinet will be asked to award a contract for mobile solutions (mobile phones and mobile data) for 3 years with an optional 1 year extension, subject to Cabinet Member approval.	N/A		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - Steve Palmer	Corporate consultees		<b>NEW</b>
800	<b>Tender for the removal of graffiti</b>	Cabinet will receive a report in respect of the procurement of services to remove graffiti in the Borough, which are up for renewal.			Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - Nigel Dicker	Corporate consultees		<b>NEW</b>
785	<b>Review of the Local List of Buildings of Architectural or Historic Importance</b>	Cabinet will receive its annual update on the Local List, which was authorised by Cabinet in 2010. Buildings will be recommended for inclusion following nomination from officers and local residents.	Various		Cllr Keith Burrows	PEECS - Charmian Baker			<b>NEW</b>
786	<b>Review of Civic Centre Mail and Printing Services</b>	The report propose to Cabinet a requirement for the Council to integrate postal services across the Borough into one contract and combine with Printing services in order to achieve efficiencies and implement new ways of working.	N/A		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	PEECS - Janice Abbs	Corporate teams and other internal and external stakeholders.		<b>NEW</b>

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789	<b>Towards a Community Infrastructure Levy for Hillingdon</b>	To provide information to Cabinet on the outcome of the first round of consultation for Hillingdon's Community Infrastructure Levy (CIL) and draft Planning Obligations Supplementary Planning Document (SPD). Approval will be sought to undertake further consultation on the draft CIL Charging Schedule and to proceed with the adoption of the Planning Obligations SPD.	All		Cllr Keith Burrows	PEECS - Jales Tippell			<b>NEW</b>
790	<b>Hillingdon Local Plan - Progress Report / Next Steps</b>	To inform the Cabinet of the outcome of the Core Strategy Examination in Public and the recommendations in the subsequent Inspector's Report. Officers are seeking agreement (1) to recommend to Council adoption of the Core Strategy; (2) that further to the publication of the National Planning Policy Framework the Council will continue to use a set of saved policies from the Unitary Development Plan set out in an annexe to the Core Strategy for development control purposes; and (3) to agree the next steps in the preparation of the Hillingdon Local Plan.		08-Nov-12	Cllr Keith Burrows	PEECS - Jales Tippell			<b>NEW</b>

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772	<b>Supply and Maintenance of Bulk Waste &amp; Recycling Bins</b>	Hillingdon Council has prepared and let a three year contract for the supply and maintenance of bulk waste & recycling bins. A one year extension is available if the work proves satisfactory. The recommendations regarding the contractor(s) are put forward to the Cabinet for approval.	All		Cllr Keith Burrows / Cllr Scott Seaman-Digby	PEECS - Robert Williams	Corporate consultees		
767	<b>Review of the Litter Enforcement Pilot Scheme</b>	Cabinet will receive a report which reviews the outcomes of the Council's recent litter enforcement pilot scheme and be asked to consider procurement options for continuing this activity.	All, primarily Uxbridge & Hayes Wards		Cllr Jonathan Bianco	PEECS - Nigel Dicker			
768b	<b>Carbon Reduction Committee (CRC) Energy Efficiency Scheme - Purchase of Carbon Allowances</b>	Cabinet will be asked to approve the purchase of allowances to cover carbon emissions regulated by the CRC Energy Efficiency Scheme. An earlier purchase was made at the June 2012 Cabinet. This is the final purchase for the current financial year.	Various		Cllr Jonathan Bianco	PEECS - Steve Smith			
SI	<b>Quarterly Planning Obligations Monitoring report</b>	Regular monitoring report with information about spending on section 106 (developer contribution) monies.	All		Cllr Keith Burrows	PEECS - Jales Tippell / Vanessa Scott		Previous Cabinet Reports	
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			

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SI	<b>Reports from Policy Overview Committees</b>	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	Democratic Services			
SI	<b>Voluntary Sector Leases Report</b>	Regular report on discounted leases to voluntary sector organisations that benefit residents and the wider community	All		Cllr Jonathan Bianco	PEECS - Michael Patterson			
SI	<b>Gift Funding for Planning Functions</b>	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	PEECS - James Rodger			

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<b>Cabinet Member Decisions - September 2012</b>									
SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	Democratic Services	Various	Various	

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Residents' and Environmental Services Policy Overview Committee - 30 July 2012

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<b>Cabinet - 25 October 2012</b>									
787	<b>Hillingdon Landscape Character Assessment</b>	Cabinet will be asked to approve a landscape character assessment, which provides place-based evidence about the character, function and quality of the landscape within the Borough, which can be used to influence and inform policy, planning and management actions. It considers a range of aspects, including natural, cultural / social and aesthetic / perceptual relationships to provide an understanding of the evolution, diversity, character and sensitivities of the landscape of the Borough. It will be particularly useful when assessing proposals affecting the Green Belt.	All		Cllr Keith Burrows	PEECS - Jales Tippell			<b>NEW</b>
799	<b>Anti-Social Behaviour White Paper</b>	Cabinet will be asked to consider the implications of forthcoming legislation surrounding anti-social behaviour, the implications for Hillingdon and agree the Council's response.	All		Cllr Douglas Mills	PEECS - Ed Shaylor			<b>NEW</b>
765	<b>Designation of Rockingham Road, Uxbridge Conservation Area and Raisins Hill, Eastcote Area of Special Local Character</b>	Pending approval of public consultation by Cabinet in June on these proposed designations, Cabinet will consider the responses received and make decisions on the two areas.	Uxbridge South / Northwood Hills		Cllr Keith Burrows	PEECS - Nairita Chakraborty			



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SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			
SI	<b>Gift Funding for Planning Functions</b>	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	PEECS - James Rodger			
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<b>Cabinet - 22 November 2012</b>									
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	CS - Paul Whaymand			
SI	<b>Gift Funding for Planning Functions</b>	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	PEECS - James Rodger			
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## CABINET MEMBER DECISIONS - LIST OF STANDARD ITEMS CONSIDERED EACH MONTH

SI	<b>Ward Budget Initiative</b>	To approve the spending of Ward Budgets following applications from Ward Councillors - this will be done on a monthly or regular cycle.	All		Cllr Douglas Mills / Cllr Ray Puddifoot	PEECS - Helena Webster	Local consultation within the Ward undertaken by Ward Councillors	Ward Budget Initiative Cabinet Report & Protocol - 18 December 2008	
SI	<b>New allocation of S106 contributions</b>	To approve allocation of planning obligation funds for use locally.			Cllr Ray Puddifoot & Cllr Jonathan Bianco	PEECS - Nikki Wyatt			
SI	<b>Local Safety Schemes and Parking Revenue Account funded schemes</b>	To consider petitions received and decide on future action			Cllr Keith Burrows	PEECS David Knowles	Traffic Liaison Group	LAAU Accident Statistics	
SI	<b>Pedestrian Crossings</b>	To approve schemes to provide crossing facilities			Cllr Keith Burrows	PEECS David Knowles			
SI	<b>To consider parking management schemes &amp; Traffic Regulation Orders</b>	To consider and decide on the form of parking management schemes including stop and shop schemes at shopping centres. To also consider objections to traffic regulation orders and to decide whether to approve the orders in the light of objections			Cllr Keith Burrows	PEECS David Knowles			

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SI	<b>Road Safety Programme, Traffic Congestion Mitigation Programme and School Travel Plan Programme</b>	To approve any schemes in the programmes			Cllr Keith Burrows	PEECS David Knowles	Traffic Liaison Group, Motorists' Forum, Ward Councillors		
SI	<b>London Cycle Network Schemes and Cycling Initiative Schemes</b>	To approve any schemes that are part of the London Cycle Network or are cycling initiative schemes			Cllr Keith Burrows	PEECS David Knowles			
SI	<b>Chrysalis Programme of Environmental Improvements</b>	The Cabinet Member(s) will be asked to consider the approval of projects.	Various		Cllr Douglas Mills & Cllr Jonathan Bianco	PEECS Helena Webster			
SI	<b>External funding bids</b>	To authorise the making of bids for external funding where there is no requirement for a financial commitment from the Council.			as appropriate	various			
SI	<b>Response to key consultations that may impact upon the Borough</b>	A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response.	TBC		as appropriate	Democratic Services			

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